

LEARNING LAUNCH ▶▶▶▶

IT TIP SHEET

Campus Training

United Educators learning programs play an important role in ensuring the safety of students, staff, and faculty; maintaining a productive workplace; and enabling your institution to focus on delivering on your academic mission. As you prepare to implement our learning programs, please relay the following information and requirements to your IT department to ensure that your learners are set up for a successful training experience.

Automated Emails

The Learning Portal distributes automated emails to learners when they:

- Self-register and create an account
- Use the “Forgot your password?” feature
- Are registered through bulk import

To ensure delivery of these automated emails, please whitelist the sender in your institution’s email service.

These emails are sourced from:

- Domain: noreply-learningportal@ue.com
- IP Address: 52.204.121.204

The email subject lines are as follows:

- Learning Portal Account Creation Notification
- Your Course Completion Confirmation
- Learning Portal Notification - Your Password Request

There may be additional notifications sent out by training administrators at your institution including training reminders.

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System Requirements

Run the browser compatibility checker to see whether the Learning Portal supports your system configuration. https://en-us.help.blackboard.com/Learn/Administrator/Hosting/Browser_Support/Browser_Checker

A copy of this link is included in the system generated registration emails.

- You will need to disable pop-up blockers for ue.blackboard.com.
- Courseware is optimized for HTML 5, but will revert to Flash if not supported by the user's device configuration.
- Adobe Reader or a compatible web tool may be required for viewing supplemental PDF resources.

User Help Resources

For technical questions specific to the Learning Portal, please direct your institution's learners to our support site: portalhelp.ue.org

Mobile Compatibility

The Learning Portal and courses can be accessed from iOS and Android mobile or tablet devices. Courses should be taken through a web browser. Courses are not configured for the Blackboard Mobile App.

Tested devices include:

Android	iOS
Samsung Galaxy Tab Pro	iPad Air
Samsung Galaxy Note 4	iPad Air2
Nexus 5	iPhone 5s
Nexus 7	iPhone 6
Samsung Galaxy S7	iPhone 6+

Accessibility

United Educators recognizes the importance of accessibility in our learning programs. We design all of our training tools with accessibility in mind and we are committed to continual improvements in this area. Most of our courses are accessible as defined by the previous version of the Section 508 accessibility standards. Updated Section 508 standards that more closely align with the version 2.0 of the Web Content Accessibility Guidelines (WCAG 2.0) went into effect in January 2018. Going forward, we are committed to conforming our learning programs to the updated Section 508 standards, including support for WCAG 2.0 Levels A and AA.

For a current VPAT or for information about a specific learning program, please email us at launch@ue.org.